

CITY OF WHEELER



PO BOX 177 • 775 NEHALEM BLVD • WHEELER, OR 97147
www.ci.wheeler.or.us • T: (503) 368-5756 • E: info@ci.wheeler.or.us

PERMIT APPLICATION FOR USE OF WHEELER CITY PARKS

Park: Waterfront Park: ___ Upper Park: ___ Other: ___

Organization: _____

Contact Person: _____

Address: _____

Telephone: _____

Event: _____

Date(s) of Event: _____

Estimated Number of People Attending: _____

Estimated Number of Vendors: _____

Special requests of City or use of City Materials: _____

REGULATIONS:

1. Deposit must be paid at time of applications
2. Restrooms must be maintained by applicant. Applicant must note above if portable restrooms will be used. Any portable restrooms will be the responsibility of the applicant.
3. Garbage containers and garbage removal after the event are the responsibility of the applicant.
4. Park must be clean and cleared of all trash, cans, bottles, etc. at the conclusion of the vent. Park must be left in same or better condition than date of start of event.
5. City will inspect Park area at 10:00 a.m. on the day following the end of the event to determine disposition of deposit return.
6. Any property damage during the event is the sole responsibility of the applicant.
7. No overnight camping is allowed in City Parks and Facilities
8. See also: "Service and Consumption of Alcoholic Beverages on City Property" Policy, copy attached to this application



Service and Consumption of Alcoholic Beverages on City Property

1. Definitions

- a. The phrase “Alcoholic Beverages”, as used in this policy, shall conform, at a minimum, to the definition and restrictions imposed by the Oregon Liquor and Cannabis Commission. This includes fermented malt beverage or malt liquor (beer); vinous liquor (wine or champagne); or spirituous liquor (hard liquor).
- b. The phrase “Permit”, as used in this policy, means a revocable and nontransferable permit issues by the City of Wheeler allowing the use of specific city property.

2. Requirements and Restrictions for City of Wheeler Parks

- a. The sale, service, possession and consumption of Alcoholic Beverages is prohibited in all City of Wheeler Parks and facilities without the possession of a Permit which specifies the event will contain Alcoholic Beverages.
- b. With the possession of a Permit, Alcoholic Beverages must be possessed, distributed and consumed responsibly and in accordance with Oregon State and Federal Law.
- c. Any Vendors participating in the sale or service of Alcoholic Beverages must be licensed according to Oregon State and Federal Law.

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Applicant: I have read and understand me or my organization's responsibility regarding these City facilities, and will adhere to the rules as set forth.

Signature of Applicant

Date

Deposit: A \$200.00 deposit is required to submit this application. The funds will be fully returned to the applicant upon determination by the City that the Park and/or Equipment from the deposit was left by the applicant in equal or better condition than event start date. Any required funds from the deposit will be used to cover the cost of any damage to City property, excess supply replacement*, and/or clean-up cost.

*The amount of daily supply (toilet paper, soap, etc) usage has been calculated by the City. If an event uses an amount of supplies in excess of the calculated amount, the costs for the excess will be deducted from the deposit.

Approved: _____

Denied: _____

Signature of City Manager – Wesley Wootten

Date

Simple sketch of event specific activity location within Park