

CITY of WHEELER EMERGENCY PREPAREDNESS COMMITTEE (aka Wheeler Emergency Team/W.E.T.) PROPOSED MINUTES of the June 11, 2024 MEETING

I. Call to Order

The meeting was called to order by Chair Stacks at 3:05 PM at Wheeler City Hall

II. Roll Call

Present: Heidi Stacks, Elias Stacy, Mary Leverette; Steve Fulmer (quorum confirmed); Guest Bryan Boon, NVCC Administrator; and City Manager, Pax Broder

Absent: Mayor Clif Kemp, Peggy Schumann

III. Community Input: None

IV. Consent Calendar

- Agenda: The day's agenda was amended by revising the meeting date from June 12 to June 11.
- The minutes of the May 14, 2024 meeting were approved as submitted.

V. Presentations, Guests, Announcements and Correspondence: None

VI. Public Comment on Non-agenda items

- Leverette expressed disappointment over the small turn-out by Wheeler residents (n = 3) for the CERT drill on Saturday, June 8, 2024 at Upper Park.
- Stacks agreed; however, she noted that it was a good practice session with good information shared.
 - Stacks discussed the local area maps of proposed emergency encampment layouts developed several years ago by Catholic Relief Services.
 - Stacks and Leverette identified two additional needed areas to include at Upper Park, an area for pets and a discrete morgue area.

VII. Reports

• **Communications:**

- Fulmer offered Stacy his handbook on HAM radio operations; Stacy is currently taking an online "self study" program to obtain his HAM license.
- A high-quality tarp has been ordered to cover the emergency trailer parked in Upper Heights
- A "Blue Barrel" in Wheeler Heights has been moved to new quarters.

• **Prepare Your Neighborhood (PYN)**

- Leverette delivered 12 Resource Handbooks to City Hall on May 17; it was agreed that these would be given out when new residents apply for water hookups.
- EVCNB is hosting a "welcome" gathering to introduce the range of services and training offered by this organization; Stacks and Leverette will attend.
- Seven individual neighborhood gatherings will begin near the end of June.

• **Nehalem Valley Care Center (NVCC)**

- Stacy and Boon stated that the Care Center has passed both State and Federal licensing inspections; interestingly, one plan-of-correction item restricts NVCC from offering CNA and CMA training for 18 months; this item is under appeal.
- NVCC plans to hold a "missing person" and radio drill on or about June 25.
- Fulmer will offer a modified Yellow Radio in-service to staff in the near future.

- Stacy now has the inventory list of items stored in the upper shed and will begin doing weekly security checks.
- **City of Wheeler: No report**
- **EVCNB Board and City Hall Preparedness**
 - Stacks stated that Wheeler's annual EVCNB assessment has increased from \$650 to \$750; this amount is an approved line-item in the Committee's budget.
 - Paradise Cove is a large community of Wheeler that historically has received little outreach from the Committee; Stacks has a goal to better serve residents of this area during this Fiscal Year.

VIII. Appreciation for members of the Wheeler Emergency Committee

- Stacks gave small gifts to each Committee member representing their area of interest (ex: Fulmer received a walkie-talkie set for children age 5+)
- Stacks brought food to share!
- In appreciation for her leadership and good works, Stacks was given a small gift.
- Broder was given a Wheeler T-shirt in recognition of his work on behalf of the City.

X. Good of the Order: None

XI. Next Meeting: Tuesday, July 9, 2024, 3:00 PM, City Hall

XII. Adjournment: 3:40 PM

(Minutes of this meeting were taken by Leverette)