

- I. CALL TO ORDER**: Mayor Stevie S. Burden called the meeting to order at 7:02 p.m., November 15, 2016 at Wheeler City Hall.
- II. ROLL CALL**:
Mayor Stevie S. Burden, Robert Harlow, Dave Bell, Loren Remy, Heidi Wilcox-Siglin and Jim King
Staff Present: City Manager, Geoff Wullschlager
Public Present: None
Media Present: None
- III. MAYOR AND COUNCILOR COMMENTS**:
- IV. CONSENT CALENDAR**:
1. Additions or Deletions to Agenda
 2. Wheeler City Council Minutes of October 18, 2016
 3. Financial Reports for October 2016 emailed to Council on 11/10/2016 at 10:37 a.m.
- Bell moved to accept the consent agenda as presented, Remy 2nd motion. All for the vote, 5-0.
- V. PRESENTATIONS, GUESTS, ANNOUNCEMENTS AND CORRESPONDENCE**:
1. Presentations: None
 2. Guests: None
 3. Announcements: None
 4. Correspondence:
 - Manzanita Department of Public Safety October 2016
- VI. PUBLIC COMMENT ON NON-AGENDA ITEMS**: None
- VII. COMMITTEE REPORTS**:
- **Planning Commission** – Minutes for October 13, 2016 Planning Commission meeting
 - **Parks Committee** – Minutes for October 20, 2016 Parks & Recreation Committee meeting
 - **Wheeler Citizens (Unaffiliated)** – Emergency Preparedness
- VII. CITY MANAGER & PUBLIC WORKS DEPARTMENT REPORT**

City Manager Report

Management – General Report

FEMA Hazard Mitigation Grant:

The City is currently working on the final draft of the Hazard Mitigation Grant application for FEMA. This application is very detail specific and it is the position of the City based on the last update that the City may or may not meet all the requirements being asked of it in the application process. This is due in large part to the timeframe given to the City from FEMA as to official guidance, disbursed in early September, and the time needed to garner all the technical information required within the application. It is also based upon the review given by FEMA in August in which approval criteria were applied summarily but without measurement. The City is working with our Congressional Delegation moving forward with the application and requirements as imposed by FEMA.

Hazard Mitigation Plan Update

The City has discussed the “window” period of the current Hazard Mitigation Plan that will come into existence upon plan lapse in April of 2017, with other area governmental leaders and executives. It is the position of City Administration that plan lapse will be addressed in the following ways if the City should find itself in need of Hazard Mitigation Grant Plan assistance during the period of inactive status:

- 1.) The City will have a grace period within which to work on plan adoption. This period of time does not preclude the City from working on an application. If an application is submitted, it will be initially accepted on or after new plan adoption.
- 2.) The City will have a grace period within which to have a plan adopted for funds acceptance if the City is approved for HMGP funds. On or after the date of funds acceptance the City must have a currently adopted plan.

DEQ – Clean Water State Revolving Fund

City Administration met with DEQ representatives on November 9th to discuss possible options for Storm Water project funding. The DEQ CWSRF team outlined programs that may be able to address ongoing Storm Water issues. In particular, DEQ offers loan funds at periods of up to 30 years, and rates as low as 1% (these adjust over time with bond market forces) fixed, to fund projects. The CWSRF team requires that any project be in conjunction with state efforts to mitigate storm water runoff effluent for treatment before runoff is re-introduced to a natural system. This program does offer marginal principal forgiveness up to 15% as well. City Administration is currently considering a proposal to use this as a possible matching fund if it should be approved for FEMA assistance through the Hazard Mitigation Grant Program. City Administration will be working with DEQ staff in the coming weeks to assess the City’s eligibility as measured against program criteria.

Special Cities Allotment Grant

The City has been selected and approved for the 2016-2017 SCA Grant cycle. The City’s application was ranked 1st out of 27 for our ODOT region, and has been awarded \$50,000 in funds for paving to be used in calendar 2017. As discussed in the application process, the City will be paving the following streets/section of town with the grant allotment:

- 1.) 1st St. from Hemlock to US Hwy. 101
- 2.) 3rd St. from Hemlock to Cedar
- 3.) Upper park loop and approach

As previously considered, the City's application was based on two factors; public safety and traffic control. The City is required to maintain is approved projects through the process, and will be paving the City Hall parking area during the same mobilization.

City Ballot Measure 29-142

The City ballot measure for the taxation of recreational marijuana has passed as of the November 8th General Election. The final tally in votes was 147 ayes to 80 nays. This will allow the City to pull receipts into the General Fund of 3% of sales if and when a recreational marijuana business is established within the City limits of Wheeler.

Public Works Report:

After this last water meter reading cycle staff has started a list of meters to raise. Many meters are difficult to read due to wet weather conditions and depth of the meter. Staff continues the project of replacing 10 meter each year as most meters in the system approach the end of their expected shelf life. As these are changed out staff will be upgrading the existing plumbing on both sides will also utilize the opportunity to raise them.

Staff has received information of some street signs that are missing or have fallen down. Those signs have been identified and will be replaced with in short time. Some of the signs are supported by metal posts that they are failing due to rusting out over time. Staff will be replacing them with treated wooden post.

The decorative lamp posts in the down town area all have lost power and are not working at this time. Staff has identified the problem which is an electrical box which supplies power to all the lights and is located on the TPUD power pole next to the Post Office. Staff will ask TPUD to assist in repairs once staff has purchased a new electrical box. Staff is also looking into adding into this system a way of have the lights turn off and on automatically utilizing a photocell switch.

City Planner Report: none

IX. PUBLIC HEARING: None

X. GENERAL BUSINESS:

1. Old Business:

a. Wheeler Comprehensive Plan Update – Draft Discussion

* **Goal 5 Matrix:** - City Council agrees with City Administration that the Planning Commission can continue to work on updating the Goal 5 Matrix subsequent to Council review of the Comprehensive Plan draft in its entirety.

2. New Business:

a. Request for funds – Manzanita relief: City Council agreed with City Administrations recommendation that it would violate Oregon Budget Law to directly contribute City funds to any fund raising effort.

b. FEMA-ICS 402- Incident Command for Executives/Senior Officials: City Administration discussed the upcoming training opportunity with Council. Mayor Burden and Council women Wilcox-Siglin expressed interest in attending the training on December 3 if seats were available. City Administration plans on attending as well.

XI. ADJOURNMENT: 8:10 p.m.

XII. Executive Session: (Pursuant to ORS 192.660) - None

Stevie S. Burden, Mayor

City Manager, Geoff Wullschlager

Lori Rieger, Transcriber