

I. CALL TO ORDER : Council President Bell called the meeting to order at 7:02 p.m., September 20, 2016 at Wheeler City Hall.

II. ROLL CALL :

Loren Remy, Heidi Wilcox-Siglin, Dave Bell and Jim King
Excused Absence: Mayor Stevie S. Burden and Bob Harlow
Staff Present: Geoff Wullschlager, City Manager
Public Present: Paul Knight, Betsy Chase and Dr. Bruce Bobek
Media Present: None

III. MAYOR AND COUNCILOR COMMENTS:

- Councilor Remy provided updates in regards to the Port

IV. CONSENT CALENDAR:

1. **Additions or Deletions to Agenda**
2. **Wheeler City Council Minutes of August 19, 2016**
3. **Financial Reports for August 2016** – Emailed to City Council on September 16, 2016 at 3:58 pm.

Remy moved to accept the Consent Calendar as presented, King 2nd motion. All for the vote, 4-0.

V. PRESENTATIONS, GUESTS, ANNOUNCEMENTS AND CORRESPONDENCE:

1. Presentations:

- Emergency Volunteer Corps (EVC) - Betsy Chase and Paul Knight Representatives for EVC Prepare Your Neighborhood Program
- Dr. Bruce Bobek - Introduction to City Council

2. Guests: None

3. Announcements: None

4. Correspondence:

- Manzanita Department of Public Safety August 2016

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

VII. COMMITTEE REPORTS:

- **Planning Commission** – Minutes for August 18, 2016 and September 6, 2016
- **Parks Committee** – Minutes for August 18, 2016
- **Wheeler Citizens (Unaffiliated) – Emergency Preparedness**

VIII. CITY MANAGER & PUBLIC WORKS DEPARTMENT REPORT

City Manager Report - Verbal Report

- NOAA Fisheries
- Hazard Mitigation Grant
- EVC
- SCA Grant
- USDA / Parking Lot Paving

Public Works Report:

Most of Staff's efforts this month will be to attend to the City's storm water system to ready for the winter rains. Some of the projects will include:

Staff has ordered and received all materials for completing a section of the Storm Water Master plan #14 and has scheduled the job to begin on the 21st of September. This project will update the City's storm water infrastructure by adding a new catch basin and 200 ft. of 15" culvert along the south side of Gregory Street between 2nd street and 3rd street. Staff will be doing the installation with the aid of Jiffy Construction who will do the excavation and backfill for this project. The project will require the pavement to be cut and repaired for replacing the existing culvert at the address of 529 2nd Street. This driveway enters Gregory Street just above 2nd Street. Staff found this driveway culvert to be failing in 2013 and at the time utilized Nehalem Bay Waste Water's Vac-all truck to clean out the culvert and found wooden pipe was used and was failing. There was also a small catch basin above this culvert that was failing. Staff made the repairs it could at the time and marked this as a problem area in need of attention.

The large domed storm water structure found at the top of Hemlock has some erosion that has compromised the paved approach to the grate and has started to undermine the existing paved area around the grate which will need repair to stem this erosion. Staff will be making this repair by cutting the damaged paving, excavating the area affected, and by pouring a concrete slab to repair the approach.

Staff has inspected the Gervais Creek storm water grate for any buildup of debris that may cause any obstruction in the flow of storm waters from this drainage area. No material build up has accumulated since it was cleaned out by Jiffy Construction Last December.

City Planner Report: none

IX. PUBLIC HEARING: None

X. GENERAL BUSINESS:

1. Old Business: None

2. New Business:

a. Proclamation 2016-01: A Proclamation to Declare Constitution Week 2016 – King moved to adopt Proclamation 2016-01, Remy 2nd Motion. All for the vote, 4-0.

b. Resolution 2016-11: A Resolution to Declare Preparedness Month – Remy moved to adopt Resolution 2016-11, Siglin-Wilcox 2nd motion. All for the vote, 4-0.

XI. ADJOURNMENT: 8:35 p.m.

XII. Executive Session: (Pursuant to ORS 192.660) if required: None

Stevie S. Burden, Mayor

City Manager, Geoff Wullschlager

Lori Rieger, Transcriber