

CALL TO ORDER: Mayor Stevie S. Burden called the meeting to order at 10:08 a.m., June 6, 2018 at Wheeler City Hall

I. ROLL CALL:

Budget Committee: Mayor Burden, Dave Thompson, Mike Anderson, Bob Harlow, Dave Bell, Garry Gitzen, Heidi Wilcox-Siglin, Jim King, Dawn Sea Kahrs and Betsy Chase

Staff: Angela Oslund, City Manager (Budget Officer) and Lori Rieger, Office Manager

Public Present: None

Media Present: None

II. CONSENT CALENDAR:

1. Additions or Deletions to Agenda: Amend 2017 minutes to show Mayor Burden with an excused absence.

2. Wheeler City Council Minutes of June 13, 2017

Bell moved to adopt minutes as amended, Wilcox-Siglin 2nd motion. All for the vote, 9-0.

IV. BUDGET MEETING:

1. Bell nominates Gitzen as Presiding Officer, Wilcox-Siglin 2nd motion. All for the vote, 9-0.

2. Budget Officer: City Manager, Angela Oslund read Fiscal Year 2018-2019 City of Wheeler Budget Message.

3. 2018-2019 Budget explanation by fund for Budget Committee approval consideration.

a. GENERAL FUND: Employee Cost of living/increase approved at 7.5%. Resources have increased over last few years as a result of conservative spending in turn continuing to increase the cash on hand. Per Budget Committee request, add an additional \$500.00 to line item Support for Special Projects to be donated to Food Roots, totaling line item \$1150.00

b. WATER DEBT SERVICE FUND: general purpose for the funds is to service debt on the water system. Payments made through this fund scheduled to expire in 2038-2039.

c. STREET L.I.D. FUND: Created a transfer from General Fund to build cash on hand that has decreased due to some accounts being in arrears and the City has had to subsidize the payments.

d. STORM WATER DRAINAGE FUND: Cash on hand has gone down due to main income staying stagnant and personnel services going up year to year. Personal services are up in this fund due to increases and 25% of pay is out of this fund. Reduced the amount of transfers to other funds in hopes to help rebuild the cash on hand going forward.

e. STORM WATER CAPITAL IMPROVEMENT FUND: Fund money gets banked for big projects.

f. STREET FUND: Place holder kept on the fund sheet for ODOT paving grants. We eliminated the transfer in from Building Reserve Fund from FY 2017-2018 as the parking lot paving at City Hall had been completed. Personal services are up due to increases and 25% of pay is out of this fund.

g. WATER FUND: Cash on hand is up in this fund. Expecting Water usage fees to be a little higher this year due to adding a few more accounts and anticipated rate increase recommended from the 2018 Water Rate Study. Requirements are up in Personal Services due to increase and 35% of pay is out of this fund.

h. WATER CAPITAL IMPROVEMENTS FUND: This shows a reduced end fund balance over FY 17/18. The FY 18/19 budget projects and additional reduction in the end fund balance towards funding for a new water system monitoring software package. The City will be seeking grant funding towards this project and the funds set aside as shown are intended as match funds.

i. PARK FUND: Transfers coming into this fund have been decreased due to contingency being up in this fund at this time. Increase to Upper Park line item in anticipation to possible changes made to playground and Emergency Preparedness staging area. Requirements are up in Personal Services due to increase and 15% of pay is out of this fund.

j. BUILDING RESERVE FUND: Possible use of funds anticipated to be used to update City Hall restrooms to be ADA compliant and other requests made by Public Works. The Funds Reserved for Future Expenses line item has remained constant last few years. The City hopes to continue to increase and build contingency in this fund for future feasibility study and/or alternative analysis. Possible use of funds anticipated to be used to obtain engineering services for proposed ADA renovation projects for City Hall.

k. PUBLIC WORKS EQUIPMENT RESERVE FUND: Fund to purchase Public Works equipment. No major purchases expected at this time for FY 18/19

Budget Approval:

Bell moved to adopt 2018-2019 Fiscal Year Budget as amended, Anderson 2nd motion. All for the vote, 9-0.

Adjournment: 12:00 p.m.