

City of Wheeler

Wheeler Emergency Team Meeting

February 20th, 2020 – 10:30 a.m.
Councilor

Stevie Burden, Mayor
Heidi Stacks, Council President
Dave Bell

Jim King, Councilor
Dawn Sea Kahrs, Councilor
Jay Verburg, Councilor
Juliet Hyams, City Manager

Meeting is on Thursday February 20th, 2020 – 10:30 a.m @ Wheeler City Hall 775 Nehalem Blvd. Wheeler, OR

I. Call to Order

II. Roll Call

III. Comments from the Chair

IV. Consent Calendar

- Additions or Deletions to Agenda
- Purposed Minutes from Wheeler Emergency Team Minutes of January 16, 2020

V. Presentations, Guests, Announcements, and Correspondence

- Presentations
- Guests
- Announcements
- Correspondence

VI. Public Comment on Non-Agenda Items

XI. General Business: *At the chairman's prerogative, comment time may be limited.*

1. Old Business

- a) Following discussion, Fulmer moved, Stacks 2nd, that Fulmer and Knight serve 3 year terms, Lizotte, a 2 year term, and Whiting a 1 year term, all commencing 1/1/2020 and following the standard Julian calendar. Motion adopted by roll call, 4-0. Stacks serves as liaison from City Council for as long as she agrees and remains on Council. The two empty positions are for 2 years and 1 year respectively.
- b) Since Carl Whiting was absent, there was consensus that an initial graphic presentation of our issues be tabled as Old Business for the next meeting.
- c) It was agreed that the Team will meet on Monday, February 10, 2020 at 10:30 a.m. at City Hall for a walk through of critical infrastructure. Members of City Council and the Planning Commission will be notified and are welcome to attend. All weather dress is recommended.

2. New Business

- a) The prospect of changing our meeting time to accommodate one prospective new member was discussed. By consensus we agreed with great respect to the individual, that we will maintain our current schedule while the invitation to new volunteer Team members remains open.

*Page One of Two

Documents, ordinances, and resolutions are available for inspection at City Hall. This meeting is scheduled to be held in a **non-handicapped** accessible location. Please notify the City Manager if you need handicapped access and arrangements will be made to ensure participation

- b) Lizotte moved, Fulmer 2nd, that Chair Knight be authorized to request free DOGAMI signs and to request placement as he deems appropriate. Motion adopted by roll call 4-0.
- c) The need for a Council Resolution (non-binding) requesting Go-bags and signage for emergency assembly procedures was discussed. Chair Knight will consult Jay Vorberg and others and return with a proposal [continuing Old Business].
- d) The issue presented regarding the utility of City Wheeler as an emergency facility (with or without Red Cross certification) was discussed. Fulmer moved, Lizotte 2nd, that Council be asked to appropriate building improvement funds to acquire and install a permanent propane fueled generator to provide automated switching of power as necessary to heat the first floor and all telemetry housed in City Hall. Motioned passed by roll call 4-0.
- e) It was noted that we will also need written protocol and procedures for opening City Hall in any emergency capacity. Knight and Stacks will make recommendations for a future Business agenda.
- f) It was also noted that we've been notified that EVCNB cannot muster CERT or medical volunteers from other villages to assist in Wheeler, unless/until Wheeler agrees to and pays for EVCNB liability insurance on volunteers. Knight and Stacks will provide additional information as needed to move forward.
- g) Formal Risk Assessment may be needed to gain Liability Coverage for volunteers from any source. Currently, the City only has a Vulnerability Assessment for its drinking water system. Lizotte and Townsend will try to provide additional information on purchasing services needed to gain such a Risk Assessment.

XII Good of the Order

XIII Adjournment

*Page Two of Two

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